

TRAPP ELEMENTARY
SCHOOL IMPROVEMENT PLAN
YEAR 2009 - 2010

NO COUNCIL

Responsible Person

STEPHEN JENKINS

Contact Person

Approved :

12/18/2009

Date

Members or Committee:

NO COUNCIL

BETTY ANES

JESSICA HALL

IDA PARSONS

MARC Pelayo

STEPHANIE RICE

ANGIE TAULBEE

AUDREY DEATON

KIM SMYTH

2009 - 2010 SCHOOL IMPROVEMENT PLAN

Executive Summary

TRAPP ELEMENTARY

Mission

Our mission: EVERYDAY WE WORK AND LEARN TOGETHER TO BE SUCCESSFUL TOMORROW!

Our statement was created in order for all stakeholders to be able to remember and know the mission. We review our mission statement at the beginning of each school year to ensure that it is meaningful and up-to-date.

Needs Assessment

Our school meets each October on Data Day to analyze data. We set SMART goals for the year which keep us focused on meeting each student's needs. Data was compiled from past CSIP plans, Spring 2009 KCCT, and parents surveys.

Goals

The principal took the data from our in-service day and presented it to the staff. In January, a public forum was held to discuss strategies and future goals. Strategies were taken from parents, staff, and other schools that showed success.

Evaluation

We will look at the plan at each staff and PTO meeting. We will do the Impact and Implementation Checks to assure we are reaching the goals in our plan. The benchmarks will help us determine if we are moving in the correct direction. Our plan will continue to change as new ideas and plans become available.

Stakeholders

All Trapp teachers and some parent members were involved in the planning process.

Component: Math**Component Manager:** IDA PARSONS**Date:** 12/22/2009**Name:** TRAPP ELEMENTARY**Priority Need:**

In May 2008, the percentage of students scoring proficient or distinguished in Math was 89.11% as measured on the Kentucky Core Content Test.

In May 2009, the percentage of students scoring proficient or distinguished in Math was 85.11% as measured on the Kentucky Core Content Test.

In May 2008, our school's Math Index was 114.04 as measured on the Kentucky Core Content Test.

In May 2009, our school's Math Index was 114.0 as measured on the Kentucky Core Content Test.

In May 2008, the percentage of students scoring Novice in Math was 2.17% as measured on the Kentucky Core Content Test.

In May 2009, the percentage of students scoring Novice in Math was 4.26% as measured on the Kentucky Core Content Test.

Goal:

GOAL #1: By May 2010, the percentage of students scoring proficient or distinguished will increase by 14.89% for a total percentage of all students scoring proficient or distinguished in Math of 100% as measured on the Kentucky Core Content Test.

GOAL #2: By May 2010 our school's Math Index will maintain proficiency as measured on the Kentucky Core Content Test.

GOAL #3: By May 2010, the percentage of students scoring Novice in Math will be 0% as measured on the Kentucky Core Content Test.

Benchmark

Measure	Date	ProjectedData	ActualData
2009 CATS INDEX- MATH	10/01/2009	116.5	114.0
2010 CATS INDEX- MATH	10/01/2010	120	
2009 CATS- % P/D	10/01/2009	91	85.11
2010 CATS- % P/D	10/01/2010	100	
09-10 MAP FALL- TOTAL % P/D	10/15/2009	85	78
09-10 MAP FALL- GRADE 3 % P/D	10/15/2009	85	82
09-10 MAP FALL- GRADE 4 % P/D	10/15/2009	85	69
09-10 MAP FALL- GRADE 5 % P/D	10/15/2009	85	84
09-10 MAP WINTER- TOTAL % P/D	01/15/2010	92	
09-10 MAP WINTER- GRADE 3 % P/D	01/15/2010	92	
09-10 MAP WINTER- GRADE 4 % P/D	01/15/2010	92	
09-10 MAP WINTER- GRADE 5 % P/D	01/15/2010	92	
09-10 MAP SPRING- TOTAL % P/D	04/15/2010	100	
09-10 MAP SPRING- GRADE 3 % P/D	04/15/2010	100	
09-10 MAP SPRING- GRADE 4 % P/D	04/15/2010	100	
09-10 MAP SPRING- GRADE 5 % P/D	04/15/2010	100	

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
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GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
1		MAP test will be administered for grades K-5 and the data received will be used to determine strategies to best help struggling students with mathematical concepts.	STAFF	08/15/2009	05/30/2010	\$ 2000 General Fund		
2		Teachers will implement an uninterrupted math block of a minimum of 60 minutes per day.	STAFF	08/15/2008	05/30/2010	\$ 0 No Funding		
3		Students will begin using the Accelerated Math program to ensure basic math facts.	STAFF	08/15/2009	05/30/2010	\$ 1000 Title I		
4		ESS will be provided both during the day and after school using research-based instructional practices to provide services for students to reach proficiency.	STAFF	08/15/2008	05/30/2010	\$ 5000 ESS		
5		Identification of novice and apprentice students in order to target them for increased achievement.	STAFF	08/15/2008	05/30/2010	\$ 0 No Funding		
6		Students with special needs will be given additional emphasis and experiences in all areas.	TEACHER	08/15/2008	05/30/2010	\$ TEACHER PAY IDEA		
7		Staff will monitor student progress toward specific academic standards through analysis of assessment and student work. These results will be communicated to parents on a regular basis through grades, weekly reports, interim reports, 9 week progress reports, telephone calls home, and parent/teacher conferences.	STAFF	08/15/2008	05/30/2010	\$ 0 No Funding		
8		Intervention/Enrichment groups (including RtI) will be utilized to improve skills in the 5 math strands. Students will be placed in skill groups of 4-6 students daily for 30 minutes to work on math and reading skills and pre/post tested regularly to ensure students and teachers can answer the BIG 4 questions. What do we expect them to learn? How will we know if they've learned it? What if they don't learn it?, and What do we do when they do learn it?	STAFF	08/15/2008	05/30/2010	\$ 15,000 Title I		
9		Teachers will design and plan instruction using the curriculum map and the 4.1 combined curriculum documents. This will be reflected in the lesson plans of all mathematics teachers and will ensure curriculum alignment and equity in the delivery of mathematics content to all students.	STAFF	08/15/2008	05/30/2010	\$ 0 No Funding		
10		All students will be evaluated in mathematics using multiple types of assessment including, but not limited to, unit tests, core content assessments, Clark Co. common assessments, MAP, CATS, CTBS, open response and multiple choice questions, student work, and teacher observation.	STAFF	08/15/2008	05/30/2010	\$ 0 No Funding		

Component: Reading**Component Manager:** KIM SMYTH**Date:** 12/22/2009**Name:** TRAPP ELEMENTARY**Priority Need:**

In May 2008, the percentage of students scoring proficient or distinguished in Reading was 85% as measured on the Kentucky Core Content Test.

In May 2009, the percentage of students scoring proficient or distinguished in Reading was 82.98% as measured on the Kentucky Core Content Test.

In May 2008, our school's Reading Index was 111.31 as measured on the Kentucky Core Content Test.

In May 2009, our school's Reading Index was 102.7 as measured on the Kentucky Core Content Test.

In May 2008, the percentage of students scoring Novice in Reading was 0% as measured on the Kentucky Core Content Test.

In May 2009, the percentage of students scoring Novice in Reading was 2.13% as measured on the Kentucky Core Content Test.

Goal:

GOAL #1: By May 2010, the percentage of students scoring proficient or distinguished will increase by 17.02% for a total percentage of all students scoring proficient or distinguished in Reading of 100% as measured on the Kentucky Core Content Test.

GOAL #2: By May 2010 our school's Reading Index will maintain proficiency as measured on the Kentucky Core Content Test.

GOAL #3: By May 2010, the percentage of students scoring Novice in Reading will be 0% as measured on the Kentucky Core Content Test.

Benchmark

Measure	Date	ProjectedData	ActualData
2009 CATS INDEX- READING	10/01/2009	112.5	102.7
2010 CATS INDEX- READING	10/01/2010	115	
2009 CATS- % P/D	10/01/2009	87.5	82.98
2010 CATS- % P/D	10/01/2010	100	
09-10 MAP FALL- TOTAL % P/D	10/15/2009	85	89
09-10 MAP FALL- GRADE 3 % P/D	10/15/2009	85	89
09-10 MAP FALL GRADE 4 % P/D	10/15/2009	85	89
09-10 MAP FALL- GRADE 5 % P/D	10/15/2009	85	90
09-10 MAP WINTER- TOTAL % P/D	01/15/2010	92	
09-10 MAP WINTER- GRADE 3 % P/D	01/15/2010	92	
09-10 MAP WINTER- GRADE 4 % P/D	01/15/2010	92	
09-10 MAP WINTER- GRADE 5 % P/D	01/15/2010	92	
09-10 MAP SPRING- TOTAL % P/D	04/15/2010	100	
09-10 MAP SPRING- GRADE 3 % P/D	04/15/2010	100	
09-10 MAP SPRING- GRADE 4 % P/D	04/15/2010	100	
09-10 MAP SPRING- GRADE 5 % P/D	04/15/2010	100	

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
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GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
1		MAP test will be administered for grades K-5 and the data received will be used to determine strategies to best help struggling readers become proficient and proficient readers become distinguished.	STAFF	08/15/2009	03/15/2010	\$ 2000 General Fund		
2		Teachers will implement an uninterrupted reading block of a minimum of 120 minutes per day.	STAFF	08/15/2008	05/30/2010	\$ 0 No Funding		
3		Reading Coach will work collaboratively with classroom teachers to ensure reading and writing are incorporated and connected in instructional strategies.	COACH	08/15/2008	05/30/2010	\$ COACH PAY General Fund		
4		Students will continue to use the Accelerated Reader program to aid reading comprehension.	STAFF	08/15/2008	05/30/2010	\$ 1500 Activity Funds		
5		ESS will be provided both during the day and after school using research-based instructional practices to provide services for students to reach proficiency.	STAFF	08/15/2008	05/30/2010	\$ 5000 ESS		
6		A community organization will continue to hire a staff member to implement a reading fluency program to work one-on-one daily with students who are at least one grade level below reading level.	COACH	08/15/2008	05/30/2010	\$ 1500 Children's Council		
7		All grades will integrate research based practices including Literacy First principles, student groupings, along with our adopted reading series in order to provide a complete Language Arts program.	COACH	08/15/2008	05/30/2010	\$ 0 No Funding		
8		Identification of novice and apprentice students in order to target them for increased achievement.	STAFF	08/15/2008	05/30/2010	\$ 0 No Funding		
9		Students with special needs will be given additional emphasis and experiences in all areas.	TEACHER	08/15/2008	05/30/2010	\$ TEACHER PAY IDEA		
10		Staff will monitor student progress toward specific academic standards through analysis of assessment and student work. These results will be communicated to parents on a regular basis through grades, weekly reports, interim reports, 9-week progress reports, telephone calls home, and parent/teacher conferences.	STAFF	08/15/2008	05/30/2010	\$ 0 No Funding		

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
11		Intervention/Enrichment groups including RtI will help students grow in the 5 literacy areas. Students will be placed in skill groups of 4-6 students daily for 30 minutes to work on math and reading skills and pre/post tested regularly to ensure students and teachers can answer the BIG 4 questions. What do we expect them to learn? How will we know if they've learned it? What if they don't learn it?, and What do we do when they do learn it?	LITERACY COACH	08/15/2008	05/30/2010	\$ 15,000 Title I		

Component: REDUCING BARRIERS

Component Manager: STEPHEN JENKINS

Date: 12/22/2009

Name: TRAPP ELEMENTARY

Priority Need:

1. In May 2009, our schools attendance rate was 96.31 as measured in the non-academic indicators on the KCCT.
2. In May 2009, our school's attendance at functions and communication between parents and teachers were considered excellent according to a Title 1 parent survey. The need is to continue to seek more and different ways to effectively communicate with parents and all community stakeholders regarding schools policies, procedures, and programs.
3. In May 2009, our novice level was below the target level as measured on the KCCT.

Goal:

- GOAL #1: By May 2010, our school's attendance rate will increase by 0.19 for a total attendance rate of 96.5 as measured in the non-academic indicators on the KCCT.
- GOAL #2: By May 2010, we will see an increase of 5% in additional opportunities for teachers, parents, and students to interact and communicate as measured by newsletters and parent sign-in sheets for family events.
- GOAL #3: By May 2010, students scoring at the novice level will be 0%.

Benchmark

Measure	Date	ProjectedData	ActualData
CATS- ATTENDANCE RATE	10/01/2009	96.4	
CATS - ATTENDANCE RATE	10/01/2010	96.5	
FAMILY SIGN-IN SHEETS- % ATTENDANCE	10/01/2009	80	72
FAMILY SIGN-IN SHEETS- % ATTENDANCE	02/01/2010	85	
FAMILY SIGN-IN SHEETS- % ATTENDANCE	05/30/2010	88	
CATS- % NOVICE	10/01/2009	3.0	
CATS- % NOVICE	10/01/2010	2.0	
9 WEEKS ATTENDANCE CHECKS	11/01/2009	97.5	
9 WEEKS ATTENDANCE CHECKS	01/01/2010	96	
9 WEEKS ATTENDANCE CHECKS	03/30/2010	96.5	
9 WEEKS ATTENDANCE CHECKS	06/01/2010	97	

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
1		We will continue to communicate regularly with the Preschool program to identify and target at-risk students prior to kindergarten. This will allow our future students to become acquainted with our school.	STAFF	08/15/2008	05/30/2010	\$ SALARY PRESCHOOL FUNDS		
2		Each 9 weeks an Honors Assembly will be held to recognize students with excellence in academics, attendance, improvement, and citizenship. They will receive certificates, pencils, and prizes.	PRINCIPAL	08/15/2008	05/30/2010	\$ TBA PTO		

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
3		Classroom teachers will utilize parent volunteers to serve as reading mentors in the classroom in order to assist student's academic achievement.	COACH	08/15/2008	05/30/2010	\$ 0 No Funding		
4		The Family Resource Center director will work with families to assist with any needs to allow students to achieve academic success.	FRC DIRECTOR	08/15/2008	05/30/2010	\$ 0 No Funding		
5		Continue to use community consultants to teach art, dance & drama, etc. on a routine basis to allow our students the opportunity to gain experiences in arts & humanities.	PRINCIPAL	08/15/2008	05/30/2010	\$ 1500 GRANT		
6		Provide an enrichment block weekly to provide students an opportunity to expand their experiences in arts & humanities and health & nutrition.	STAFF	08/15/2008	05/30/2010	\$ 1000 Activity Funds		
7		Provide weekly science labs in order to enhance the regular curriculum and our students' experiences in the sciences.	PRINCIPAL	08/15/2009	05/30/2010	\$ 4000 Title I		
8		Staff will prepare "welcome back" packets to distribute to all families in the summer with information helping parents prepare students for the new year. Staff will visit homes of as many families as possible.	STAFF	08/15/2009	05/30/2010	\$ 100 FRC \$ 1000 Title I		
9		Staff will send "Positive postcards" to homes highlighting each student's strengths. Staff will turn in "Positive Phone" call sheets to allow the principal to call home highlighting their student's accomplishments. Students will be nominated for an award of good citizenship and will receive certificates. All of these ideas will serve as a positive communication tool with the school community.	STAFF	08/15/2008	05/30/2010	\$ TBA Activity Funds		
10		The principal will publish a monthly calendar and newsletter that will be sent home and uploaded to the web page to provide information and improve school-home communication.	PRINCIPAL	08/15/2008	05/30/2010	\$ 500 Title I - Parent Invol.		
11		FRC Coordinator will host parental information meetings throughout the year on various topics of need, determined through a survey to identify parent requests, needs, and interests of the school community.	FRC	08/15/2008	05/30/2010	\$ 0 No Funding		
12		All staff will do an at-risk assessment after the first 20 days of school and the counselor will form mentoring activities for students designated at-risk in attendance, academics, and/or behavior.	STAFF	08/15/2008	05/30/2010	\$ 0 No Funding		

GS No.	NCLB SB168	Strategy/Activity	Responsible Person	Start Date	End Date	Cost/Funding	I, IP, NI	Impact
13		Staff will be able to attend workshops or conferences that place an emphasis on at-risk students. The school staff will read and research at-risk literature to grasp a better understanding of our at-risk population.	STAFF	08/15/2008	05/30/2010	\$ TBA Activity Funds		
14		A committee composed of the attendance clerk, counselor, FRC coordinator, district representative, and principal will meet monthly to look at current absences. Letters will be sent monthly and meetings will be set up to offer assistance and find solutions for students with excessive unexcused absences. Habitual absences will be turned over to the district for further action.	FRC, PRIN.	08/15/2008	05/30/2010	\$ 0 No Funding		
15		Student attendance will be a continuing theme for school improvement throughout the school year. The principal and counselor will continue to do in-class workshops related to school attendance. School newsletters will reflect the importance of attendance. The FRC Coordinator will visit homes of attendance concerns as needed, and the principal and the district field worker will track attendance for possible intervention.	PRINCIPAL	08/15/2008	05/30/2010	\$ 0 No Funding		
16		The counselor and Principal will meet monthly to discuss mental health issues with a school psychologist and a Comp Care therapist.	Counselor, Prin	08/15/2008	05/30/2010	\$ 0 No Funding		
17		Continue to implement our primary writing workshop to enhance student's experiences in writing to prepare them for ORQ, portfolios, and on-demand writing.	STAFF	08/15/2008	05/30/2010	\$ 0 No Funding		
18		Implement RtI procedures including Interventions, paperwork, scheduling, information for parents & staff, etc.	Counselor	08/13/2009	05/30/2010	\$ salary General Fund		